

# **GENERAL MAGISTRATE REBECCA HUNT (Court #12)**

## **Family Division**

### **REQUIREMENTS FOR COURT HEARINGS**

MAGISTRATE HUNT REQUIRES THAT THE SCHEDULING ATTORNEY **PROVIDE A COPY OF THE NOTICE OF HEARING AS WELL AS A COPY OF THE MOTION** TO BE HEARD. THESE DOCUMENTS SHOULD BE FURNISHED TO THE J.A. AT LEAST ONE WEEK PRIOR TO THE DATE OF THE HEARING.

**OFFICE HOURS:** Office hours are 8:30 a.m. to 5:00 p.m. The office is closed from 12:00 noon to 1:00 p.m. for lunch. Hearings are held in Courtroom 3 at the Criminal Justice Center, 2071 Ringling Boulevard, Sarasota, FL 34237. Mailing address: P.O. Box 48927, Sarasota, FL 34230.

**FAX NUMBER:** Magistrate Hunt's fax number is 941-861-4873. The fax machine should be used for **emergencies** only. Notices of hearing and other non-urgent documents should be hand-delivered or mailed to the Magistrate's office.

**LOCAL RULES & STANDARDS OF PROFESSIONALISM:** Local Rules for the 12<sup>th</sup> Judicial Circuit are available from the Sarasota County Bar Association (941-366-6703), are printed in the bar's Membership Directory, and can be accessed via the internet at [www.sarasotabar.com](http://www.sarasotabar.com). **PLEASE NOTE: Discovery Motions.** Magistrate Hunt strictly adheres to Local Rules 5a and 5b regarding discovery motions. Any discovery motion not in full compliance (including a Certificate of Good Faith) with these Rules will be stricken and the hearing will be canceled by the Magistrate. All attorneys must follow the 12th Judicial Circuit Standards of Professionalism, which are available via the internet at [www.sarasotabar.com](http://www.sarasotabar.com) or [www.12circuit.state.fl.us](http://www.12circuit.state.fl.us)

**TELEPHONE APPEARANCES:** Magistrate Hunt allows telephone appearances only on hearings 30 minutes or less in length that are non-evidentiary in nature, unless stipulated by the parties. The party appearing by phone is to call this number: 941-861-4872 at the time hearing is scheduled.

**HEARINGS REQUIRING MORE THAN 60 MINUTES:** Hearing times longer than 60 minutes must be obtained directly from the J.A. Please follow instructions on the main menu to receive personal assistance.

**MOTIONS FOR REHEARING, RECONSIDERATION AND NEW TRIAL:** All motions for rehearing, reconsideration and for new trial are to be submitted directly to the Magistrate's office, along with a cover letter. Magistrate Hunt will first review the motion to determine whether a hearing is required.

**EMERGENCY HEARINGS:** There is no set criteria as to emergency hearings and the J.A. can only give out emergency hearing time on the Magistrate's instructions. Therefore, all motions requesting emergency hearing time should be faxed or delivered to the Magistrate's office, along with a cover letter that includes the amount of hearing time required. The Magistrate will then review the motion to determine whether an expedited hearing is warranted.

**REFERRALS TO MAGISTRATE:** If a referral order is needed, it is the responsibility of the attorney to contact the J.A. of the Judge assigned to the case and request that an Order of Referral be done.