

JUDGE ROBERT B. BENNETT, JR.
Sarasota South County Circuit Civil, Family Court (Court #11)

****REQUIREMENTS FOR SCHEDULED COURT HEARINGS****
Hearings are scheduled on the Judicial Automated Calendaring System (JACS)

No later than one week prior to hearing date, it is required that the scheduling attorney, furnish the judge with copies of the following: **1.** Notice of Hearing; **2.** Motion and **3.** All pertinent portions of any documents or pleadings referenced in the motion and any supporting case law. (Example: When scheduling a motion to dismiss, you would furnish the Judge with the Notice of Hearing, Motion to Dismiss and a copy of the Complaint (or pertinent portions).

SCHEDULING in the Judicial Automated Calendaring System (JACS):

You may schedule (2) two ways on JACS: By phone 941/861-5227 or Internet at www.12circuit.state.fl.us
When scheduling a Motion, if it is not among the JACS listed motions – please use – Unlisted Motion

TELEPHONE APPEARANCES: Telephone appearances are permitted only in non-evidentiary hearings of 15 minutes or less. Motion Dockets have multiple cases scheduled for each time slot. Telephone hearings are taken last, and the **call is placed by the Clerk in the Courtroom to a toll free or collect phone number provided on the notice of hearing. (Please provide the attorneys extension to be called)**

OFFICE HOURS: Monday-Friday from 8:30 a.m. to 5:00 p.m. Closed from 12:00 until 1:00 p.m.

ADDRESS: R. L. Anderson Administration Center
4000 South Tamiami Trail
Venice, Florida 34293

COURTROOM: “J”

PHONE / FAX: 941/861-3240 (OFFICE) 941/861-3730 (FAX **only for emergency matters**)

FAMILY COURT:

Temporary Child Support and Alimony and related contempt will be referred to the Hearing Officer/General Master.

Motions for Contempt of Visitation and Shared Parental Responsibility must be specific as to each violation, including dates, and must refer to specific language in the order or judgment, which has allegedly been violated.

LOCAL RULES: Local rules for the 12th Judicial Circuit are available at the Sarasota County Bar Association @ (941) 366-6703 OR www.sarasotabar.com **NOTE:** Local Rules 5a and 5b regarding discovery motions are strictly enforced. Any discovery motion not in full compliance with these rules will not be heard.

MOTIONS FOR REHEARING, RECONSIDERATION OR NEW TRIAL: **Must be** submitted directly to the judge, along with a cover letter. After review, the judge will determine if hearing is required.

EMERGENCY HEARINGS: Requests for emergency hearing time must submitted to the judge in writing with a copy of the motion. After review, the judge will determine if hearing time is required.

HEARING REQUIRING MORE THAN 60 MINUTES: Hearings of more than 60 minutes must be scheduled through the Judicial Assistant. Please follow the instructions on the Main Menu to receive personal assistance.