

ROCHELLE T. CURLEY, CIRCUIT JUDGE - FAMILY COURT - DIVISION 1

Judicial Assistant – Joanne Hulsart 941-861-4868

REQUIREMENTS FOR MOTIONS AND/OR HEARINGS

A COPY OF **ALL MOTIONS AND NOTICES OF HEARING** ARE TO BE FURNISHED BY THE SCHEDULING ATTORNEY NO LATER THAN ONE WEEK PRIOR TO THE HEARING TO THE JUDGE'S OFFICE. All hearings exceeding 1 hour in length should be scheduled through the Judicial Assistant.

OFFICE HOURS: Office hours are 8:30 a.m. to 5:00 p.m. The office is closed from 12:00 noon to 1:00 p.m. for the lunch hour. Hearings will be held in Courtroom 2 on the 6th floor of the Criminal Justice Center, 2071 Ringling Blvd., Sarasota, Florida. The mailing address is Post Office Box 48927, Sarasota, FL, 34230.

FACSIMILES: Judge Curley's fax number is 941/861-4865. **The fax machine is to be used for emergencies only.** Notice of hearings/motions and all other non-emergency documents should be hand delivered or mailed to the Judge's office.

LOCAL RULES: Local Rules for the Twelfth Judicial Circuit are available from the Manatee/Sarasota Bar Associations and are printed in the Bar's Membership Directories. Local Rules can also be accessed through the internet Bar websites. Judge Curley strictly adheres to Local Rules 5a and 5b regarding discovery motions.

EMERGENCY HEARINGS: There are no set criteria as to emergency hearings and the Judicial Assistant will schedule hearings only at the direction of the Court. All motions requesting emergency hearing time will be hand delivered to the Judge's office along with a cover letter that includes the amount of hearing time required by the moving party. The Court will review the motion and determine whether an expedited hearing is warranted. The Judicial Assistant will notify the moving party.

DOMESTIC VIOLENCE: A Clerk of Court is necessary at all hearings involving domestic violence. **All** domestic violence motions are scheduled through the Judicial Assistant.

FAMILY COURT: **Temporary Child Support/Alimony/Temporary Visitation and related contempt hearings** will **always** be referred to the hearing officer/general master. An order of referral will be furnished by the moving party to the Judge's office along with conformable copies and pre-addressed, stamped envelopes. Motions for **contempt of visitation and shared parental responsibility** must be specific as to each violation, including dates, and must refer to the specific language in the order or judgment which has allegedly been violated.

TELEPHONE APPEARANCES: Judge Curley allows telephone appearances on hearings fifteen minutes or less in length that are non-evidentiary in nature. The telephoning party will call in to the Judge's office at the time the hearing is scheduled to begin. If the hearing is delayed, the party will be so notified. Please call (941) 861-4848.

MOTION FOR REHEARING, RECONSIDERATION/NEW TRIAL: All original motions for rehearing, reconsideration and/or new trial shall be filed with the Clerk of Court and a copy shall be submitted to the Judge's office with a transmittal letter. Judge Curley will review all motions and determine whether she requires a hearing.

TRIALS: Trials will be given a time and date certain. Therefore it is requested that the **Judge's office is contacted immediately once a settlement has been reached.** Trials are not continued by stipulation. A motion or stipulation shall be submitted to the Court outlining the reasons a continuance is necessary and the Judge will determine if a hearing shall be required.

DISSOLUTION WITH MINOR CHILDREN: All parties to a dissolution of marriage proceeding with minor children or a paternity action are required by Fla. Statute 61.21, with or without a separate court order, to complete the Parent Education and Family Stabilization Course and file proof of compliance prior to the entry by the court of a final judgment.